

AYALA BAC BOOSTERS BYLAWS

Article I - NAME

The name of the organization shall be the “Ayala Band and Color Guard Boosters.”

Article II – PURPOSE AND MISSION

Section 1 - Purpose

The purpose of the Ayala Band and Color Guard Boosters, hereinafter referred to as the BOOSTERS, shall be to provide support to the students and professional staff of the Ruben S. Ayala High School Band and Color Guard Program, hereinafter referred to as the Ayala BAC. All current students of the concert, jazz, marching, percussion ensemble, color guard and winter guard, and auxiliary units are automatically members of the Ayala BAC. The BOOSTERS support shall consist of providing operating funds, volunteer services, and organizational coordination as requested by the Band Director(s).

Section 2 - Mission

The mission of the BOOSTERS shall be to work together with the Band Director(s) and professional staff to:

- a) Further the best interests of the Ayala BAC and the musical education of its students;
- b) Promote and encourage the Ayala BAC to reach its fullest potential;
- c) Support the music and performance program as defined by the Band Director(s);
- d) Promote and encourage musical excellence, teamwork and cooperation in an environment of mutual respect and dignity.

Section 3 - Legal Definitions

The BOOSTERS are a 501(c)(3) tax-exempt organization that provides support to the Ayala BAC in compliance with and under the auspices of the Chino Valley Unified School District (CVUSD). The BOOSTERS fiscal year is from July 1 to June 30, and is consistent with the CVUSD fiscal year. The Boosters are required to submit an application to the CVUSD annually to renew authorization to operate as a sanctioned entity within the CVUSD.

Article III – MEMBERSHIP

Membership in the BOOSTERS shall be open to all parents or legal guardians of students

currently enrolled in the Ayala BAC and others who support the purposes and mission of the BOOSTERS. The BOOSTERS shall have two (2) classes of membership: Associate and Friends of the BAC, hereinafter referred to as FRIENDS.

Section 1 - Associate Membership and Privileges

- a) Associate membership shall be granted to each parent or legal guardian of students currently enrolled in the Ayala BAC. Associate members shall be granted full voting privileges, may be elected to Executive Board offices and may serve on and chair any support committee. The term of membership is from June 1 to May 31 of each year.
- b) Associate membership shall automatically revert to FRIENDS membership status when such member's student(s) ceases to be enrolled in the Ayala BAC.

Section 2 - Friends of the BAC Membership and Privileges

FRIENDS membership shall be granted to all other individuals who desire to serve and support the purpose and mission of the BOOSTERS. FRIENDS members shall not be granted voting rights and shall not be allowed voting membership on the Executive Board. FRIENDS members may serve on any support committee.

Section 3 - Assessments

There shall be no special assessments for members of the BOOSTERS.

Section 4 - Property Rights

No member shall have any rights to or interest in any of the property or assets of the BOOSTERS.

Section 5 - Non-liability of Members

No individual member of the BOOSTERS shall be personally liable for the debts, liabilities or other obligations of the BOOSTERS. No member, other than a duly authorized officer of the Executive Board, is authorized to commit Ayala BAC to financial commitments, contracts, or agreements without prior authorization of the Executive Board.

Article IV - MEETINGS

Section 1 - General Meetings

General meetings are open to the Associate membership and shall be held monthly unless otherwise ordered by the Executive Board. The purpose of general meetings shall be for the

conduction of business transactions requiring a vote from the Associate members and for conveying information pertinent to the support of the Ayala BAC. FRIENDS may attend a general meeting **by invitation only by a Board member** and must exit the meeting once their portion in the agenda is complete. Meetings shall be held on the first Thursday of each month, as far as it is possible using good judgment, at a time and place designated by the Executive Board. These meeting dates will be announced in the weekly email blast to Associate members. Any changes to scheduled meetings shall be posted and every attempt to notify Associate members shall be made as time allows. General meeting agendas and minutes from the previous general meeting will be made available to all Associate members prior to the scheduled monthly general meeting.

- a) Voting - The voting rights of all Associate Members are equal. Each Associate Member shall be entitled to one vote on all matters requiring a vote.
- b) These meetings shall be presided over by the President of the BOOSTERS. The secretary of the BOOSTERS shall act as secretary at all meetings, or in absence, the presiding officer shall appoint another person to act as secretary of the meeting.
- c) Quorum - A minimum of 20% of the total number of students participating in the Ayala BAC must be present at any meeting of the BOOSTERS to constitute a quorum for the transaction of business. For example, if there are 160 students involved in the Ayala BAC, then a minimum of 32 Associate Members must be present at any given BOOSTER meeting in order to conduct business.
- d) Motions - The privilege of making motions, debating, and voting shall be limited to the Associate members who are present.

Section 2 - Election Meeting

An election meeting shall be held annually each February, with nominations starting in January, for the purpose of electing officers to the Executive Board. The election meeting shall provide the same function as a general meeting in all other respects. The newly elected Executive Board shall shadow the current Executive Board members from March to May and take over the position beginning in June. The overlapping of the two boards will enable the old Board to carry out the end-of-the year activities while training the new Board.

Section 3 - Budget Meeting

A budget meeting shall be held each May for the purpose of approving the BOOSTERS operating budget for the next fiscal year. The budget meeting shall provide the same function as a general meeting in all other respects.

Section 4 - Special Meetings

The Executive Board may call special meetings for Associate members for any purpose anytime.

Section 5 - Executive Board Meetings

Executive Board meetings shall be held monthly unless otherwise ordered by the Executive Board. Meetings shall be called on the third Thursday of each month, as far as it is possible, using good judgment, at a time and place designated by the Executive Board. The president or secretary acting by request of the president shall give written or verbal notice of a change of meeting to each available Board member as early as possible. Additional Board meetings can be called by the president or Band Director(s) for special circumstances, as needed.

Article V - FUNDRAISING

All members are encouraged to participate in all Ayala BAC fundraisers. No members or ensembles shall hold a fundraiser without the knowledge and approval of the Executive Board. *Unless otherwise specified, all proceeds from fundraising activities will be distributed to the General Fund.*

Article VI - EXECUTIVE BOARD

The Executive Board shall be comprised of elected officers, all of whom are Associate members of the organization, as described in Article III, Section 1. The school Band Director(s) shall be considered ex-officio non-voting members.

Section 1 - Responsibilities

The Executive Board shall be responsible for:

- a) Transacting necessary business between general meetings of the organization, preparing an agenda, and transacting other business, which may be referred by the organization.
- b) Forming committees and filling positions as needed to accomplish the purposes of the Ayala BAC, as outlined in Article II.
- c) Authorizing the payment of organizational bills within the budget adopted by the Associate membership. Unallocated expenditures in excess of \$500.00 is considered a modification of the budget and must be presented to the Associate membership at the next general meeting for approval by a simple majority vote of those present at the meeting.

Section 2 - Offices

The Executive Board shall consist of the following officers:

- President;
- Vice President of Operations;
- Vice President of Student Services;
- Secretary;

- Treasurer;
- Fundraising Director;
- Travel Director;
- Events Director;
- Hospitality Director;
- Communications Director;
- Student Finances Director.

In addition, other subcommittees invited to have a representative during Executive Board meetings are Jazz band/ensemble, Indoor Winter Percussion ensemble, Color Guard, and Orchestra. Representatives are appointed by the caption head or director of each ensemble and do not have voting rights. Representatives must exit the Executive Board meeting once their portion of the agenda is complete.

Section 3 - Eligibility

Any Associate Member of the BOOSTERS shall be eligible for positions on the Executive Board as provided by these bylaws. In order to maintain the integrity of the Executive Board, only one family member may serve on the Board at one time. Override to this must be presented to the entire BOOSTER organization and all implications explained. If so deemed necessary with majority approval of the BOOSTER organization, two family members may hold 2 positions on the Executive Board at the same time; however, they would be limited to only one vote per family, rather than 2 separate votes as per position, as stated in Article VI, Section 7. Additionally, if two members from the same family concurrently occupy Executive Board positions that require check signatures (i.e. President, Secretary, Treasurer), one member must defer their check signing responsibility to another Board member with approval from the Executive Board.

Section 4 - Term of Office

Officers shall serve a term of one (1) year but may be re-elected to the same office for the following year by majority vote of the Associate membership at the Election Meeting, as stated in Article IV, Section 2. The term of office is from June 1 - May 31. In the event an Executive Board member's student leaves the program, the Executive Board member could continue in that position by majority vote at an Executive Board meeting.

Section 5 - Elections

Elections shall be conducted during the Election meeting, held annually in February, as stated in Article IV, Section 2. Written or email nominations for office shall be made by any Associate member with a minimum of seven (7) days prior to the elections. Nominations from the floor may be made at the January general meeting. Any office with two (2) nominees shall be voted on by written ballot by the Associate members present at the Election meeting or absentee

ballot due prior to the start of the Election meeting, subject to terms of Article IV, Section 1. Absentee ballots will be collected using a locked absentee ballot drop box and will be opened and counted during the Election meeting. All absentee ballots must include the parent name and student name to be considered a valid vote. In the case of an officer vacancy, mid-term elections shall be conducted at the next general meeting.

Voting is limited to the Associate membership, as defined in Article IV.

Section 6 - Executive Board Meetings

Executive Board meetings shall be held monthly, as stated in Article IV, Section 5. It is imperative that Board members attend the monthly Executive Board meetings to conduct business and transactions necessary for the organization. *If a Board member misses more than three (3) consecutive monthly Executive Board meetings without reason and prior notice to the rest of the Board, he/she may be subject to removal from the Board.*

Section 7 - Voting Rights

Each Executive Board position shall be entitled to one and only one vote, even if the position is filled by more than one (1) individual. The only exception would be in the case of 2 members from the same family holding 2 Board positions at the same time, in which case their voting would be limited to one vote per family, as stated in Article VI, Section 3.

Section 8 - Quorum

At least half of the voting Board members + 1 must be present at an Executive Board meeting in order to constitute a quorum for the transaction of business.

Section 9 - Vacancies

In the event of an officer vacancy caused by the board member's student leaving the program or death, resignation or disability of an officer, mid-term elections shall be conducted at the next general meeting, following the same process as the Election meeting, outlined in Article VI, Section 5.

Section 10 - Removal of an Officer

The Executive Board may remove any Board member, elected or appointed, from office whenever in the judgment of the Board the action is in the best interest of the organization. Reasons for removal shall include, but not limited to: conduct which is inappropriate or disruptive to the BAC and/or the Band Director(s), breach of confidentiality of matters sensitive to the Executive Board, and/or dereliction of elected official duties. Disciplinary action may be given to a Board member for inappropriate or disruptive conduct prior to removal. Breach of confidentiality and/or dereliction of official duties can result in immediate removal. Removal of

a Board member can be done by motion and majority secret ballot vote at any meeting of the Board.

Section 11 - Records

Upon the expiration of the term of office or in case of resignation or termination, each Executive Board member shall turn over to a successor, without delay, all records, books and other materials pertaining to the Executive Board position and shall return to the Treasurer, without delay, all funds belonging to the BOOSTERS.

Section 12 - Compensation

Officers shall serve without compensation.

Section 13 - Code of Conduct

The Executive Board is committed to the highest standards of responsibility and conduct and subscribes to the following guidelines:

- a) To observe the highest standards of personal conduct at all times;
- b) To strictly uphold the BOOSTER bylaws and CVUSD policies and procedures to safeguard people and property;
- c) To guard against the use of the BOOSTERS for personal or financial advantage or special privilege and avoid conflict of interest with its policies and operations, including the acceptance of fees, commissions, or any other personal benefit from any person or business involved in any transaction with the BOOSTERS.
- d) To positively support the Band Director(s);
- e) To be respectful and project positivity to all BOOSTERS;
- f) To hold all discussions conducted during Executive Board meetings as private and confidential.

Any officer not adhering to these guidelines may be subject to disciplinary action and/or removal from the Executive Board, as outlined in Article VI, Section 10.

Article VII - DUTIES OF OFFICERS AND DIRECTORS

Section 1 - President

The President shall be the Chief Officer of the BOOSTERS and have the following duties:

- a) Preside over all meetings of the general membership and the Executive Board;
- b) Prepare the agenda for all general meetings and Executive Board meetings;

- c) Provide general direction and coordination of the work of officers and committees. The scope of the President's authority is limited insofar as he/she shall have no governing authority in making policies or rules without the approval of the Executive Board;
- d) Sign all checks with the Treasurer and Secretary;
- e) Act as Booster representative with school administration, school district officials, the Band Director(s) and the community;
- f) Oversee paperwork to be filed with CVUSD for risk management and insurance;
- g) Ensure the proper filing of annual paperwork to CVUSD to validate the status of the Boosters as an approved organization;
- h) Provide support to Band Director(s) and Instructional Staff and coordinate with them to ensure that the activities work within the budget.

Section 2 – Vice President of Operations

The Vice President shall have the following duties:

- a) Assist the President and shall perform the duties of the President in the absence or inability of that officer to act;
- b) Serve as coordinator of logistics for all competition and events;
- c) Arrange for the transportation of equipment, trailers, props, and other operational needs to and from competitions and other events;
- d) Oversee maintenance, repair, construction and/or purchase of equipment;
- e) Secure insurance for rental equipment and vehicles with CVUSD;
- f) Provide support to Band Director(s) and Instructional Staff and coordinate with them to ensure that the activities work within the budget.

Section 3 – Vice President of Student Services

The Student Services Director shall have the following duties:

- a) Assist the President and shall perform the duties of the President in the absence or inability of both the President and the Vice President of Operations to act;
- b) Assist the Band Director(s) as coordinator of students during competitions and events;
- c) Coordinate adult chaperones for local competitions/events and tours;
- d) Provide training and supervision of chaperones;
- e) Coordinate and manage the annual fitting, cleaning, and general maintenance of uniforms for all ensembles;
- f) Check performance dress in accordance with guidelines established;
- g) Order and distribute necessary equipment, merchandise, and supplies to students;
- h) Maintain inventory control for uniforms and student supplies;
- i) Serve as liaison between the BAC and students;
- j) Coordinate with Band Director(s) on future procurement of new marching band uniforms;
- k) Provide support to Band Director(s) and Instructional Staff and coordinate with them to ensure that the activities work within the budget.

Section 4 - Secretary

The Secretary shall have the following duties:

- a) Keep an accurate record of the proceedings of all meetings of the organization and the Executive Board in a notebook/electronic file, which shall be the legal record of the BAC;
- b) Sign all checks with the President and Treasurer;
- c) Conduct the necessary correspondence of the organization upon the authorization of the President, Executive Board, or membership;
- d) Prepare a list of unfinished business for the use of the President;
- e) Record all expenditures in the minutes;
- f) Manage a current list of students in the BAC and their student information;
- g) Keep a copy of the current bylaws;
- h) Maintain a file of documents necessary for the proper filing of annual paperwork to CVUSD to validate the status of the Boosters as an approved organization;
- i) Catalog and archive the current year's records. Retrieve historical records, as necessary.

Section 5 - Treasurer

The Treasurer shall have the following duties:

- a) Maintain an accurate record of deposits and expenditures of the BAC;
- b) Add all monies of the BAC and deposit them in the bank account set up in the name of the BAC;
- c) Present a Treasurer's report at all general meetings of the organization delineating all activities of income, expenditures, adjustments, changes, fund balances, and the financial performance of the organization against the approved budget;
- d) Make an annual financial report to the organization which includes gross receipts and disbursements for the year;
- e) Present the organization's books to an accountant for purposes of filing annual tax returns;
- f) Sign all checks with the President and Secretary;
- g) Coordinate the preparation of the annual budget;
- h) Prepare and present the annual budget at the Budget Meeting in May, as described in Article IV, Section 3;
- i) Work with the Director of Student Finances for collection and accounting of donations/monetary contributions;
- j) Provide money for cash boxes, when necessary, for fundraising and other events;
- k) Ensure the filing of all necessary paperwork pertaining to government regulations and non-profit status;
- l) Provide support to Band Director(s) and Instructional Staff and coordinate with them to ensure that the activities work within the budget.

Section 6 - Fundraising Director

The Fundraising Director shall have the following duties:

- a) Present all fundraising ideas to the Executive Board;
- b) Coordinate the necessary paperwork for approval by the Executive Board, CVUSD, and Ayala school administration for all fundraising events;
- c) Direct the chairperson(s) and volunteers for each fundraising event;
- d) Prepare electronic records of accounting for each fundraising event and submit it to the Treasurer for audit in a timely manner;
- e) Oversee the sale and inventory of spirit wear merchandise;
- f) Oversee the BACker Program which is a tiered partnership and donation system for individuals, businesses, and corporations, offering various levels of benefits and recognition for supporting the Ayala BAC through financial or in-kind contributions.

Section 7 - Travel Director

The Travel Director shall have the following duties:

- a) Chair the tour committee(s);
- b) Coordinate the necessary travel paperwork for approval by the school administration and the CVUSD for local events and each tour as needed by the Band Director(s) and in conjunction with the appropriate ensemble managers/leads;
- c) Coordinate all travel arrangements for each tour working with the appropriate managers/leads as necessary;
- d) Prepare a budget and maintain expenditures to meet budgetary guidelines for all tours;
- e) Coordinate and train all travel chaperones, and manage travel monetary contributions associated for each tour;
- f) Verify tour accounting and submit it in a timely manner to the Treasurer for audit.

Section 8 - Events Director

The Events Director shall have the following duties:

- a) Be responsible for planning, preparation, and management of all events hosted by Ayala BAC, including but not limited to Music in Motion (MIM), WGASC competition, and Winter Guard International (WGI) Regionals;
- b) Recruit and coordinate chairpersons and/or volunteers for hosted events or other activities approved by the Executive Board;
- c) Coordinate the necessary paperwork for the Executive Board, CVUSD, and school administration for approval of events;
- d) Serve as a liaison between the Executive Board and event chairperson(s)/volunteers;
- e) Supervise preparation of budget needs for hosted events and maintain expenditures to meet budgetary guidelines for those events.

Section 9 - Hospitality Director

The Hospitality Director shall have the following duties:

- a) Coordinate the provision of food, refreshments, and/or water during Ayala BAC functions, booster events, and other official band functions when requested by the

Executive Board. Such activities may include, but are not limited to: marching band summer camps, all student competitions, football games, band practices, and other events as directed;

- b) Be responsible for coordinating the food concessions for Ayala BAC hosted events;
- c) Be responsible for assisting the Vice President of Student Services and the Travel Director, as needed;
- d) Be responsible for coordinating the hospitality committee for Ayala BAC hosted events;
- e) Be responsible for organizing hospitality supplies and maintenance of inventory inside the booster storage bins;
- f) Coordinate the Spring Student Banquet activities.

Section 10 - Communications Director

The Communications Director shall have the following duties:

- a) Be the one source of all general Ayala BAC communications, assuring that all members receive timely and relevant information;
- b) Provide timely updates via email, website, social media, and/or other means to all members of the organization;
- c) Manage marketing and promotion activities, as designated by the Executive Board;
- d) Oversee the content and quality of the Ayala BAC website;
- e) Ensure that the Ayala BAC program and activities are brought to the attention of the public at large so as to reflect credit upon the program through local newspaper announcements, newsletters, email, website, and/or social media.

Section 11 - Student Finances Director

The Student Finances Director shall have the following duties:

- a) Assist the Treasurer with student financial duties;
- b) Have primary responsibility for collecting and recording student monetary contributions;
- c) Prepare statements for Booster parents regarding the status of their student monetary contributions;
- d) Provide BOOSTER Associate Members with a statement of their donations throughout the year.

Section 12 - Jazz Band/Ensemble Representative

The Jazz Band/Ensemble Representative shall have the following duties:

- a) Organize a support committee responsible to provide preparation and continuing support for all jazz ensemble activities;
- b) Assist in the preparation and implementation of tours, festivals, and other extended activities of the jazz ensembles;
- c) Coordinate special fundraising activities specifically for the jazz ensembles, if needed, with the support and guidance of the Fundraising Director;
- d) Relay pertinent information to jazz ensemble parents;

- e) Act as an ex-officio and non-voting member to the Executive Board and the Ayala BAC.

Section 13 - Indoor Winter Percussion Ensemble Representative

The Indoor Winter Percussion Ensemble Representative shall have the following duties:

- a) Organize a support committee responsible to provide preparation and continuing support for all indoor winter percussion activities and equipment;
- b) Coordinate with the procurement of costumes, props, food and other equipment for the Winter drumline season;
- c) Assist in the preparation and implementation of tours, camps, and other extended activities of the indoor winter percussion ensemble;
- d) Coordinate special fundraising activities specifically for the indoor winter percussion ensemble, if needed, with the support and guidance of the Fundraising Director;
- e) Relay pertinent information to indoor winter percussion ensemble parents;
- f) Act as an ex-officio and non-voting member to the Executive Board and the Ayala BAC.

Section 14 - Color Guard Ensemble Representative

The Color Guard Ensemble Representative shall have the following duties:

- a) Organize a support committee responsible to provide preparation and continuing support for all Color Guard and Winter Guard activities and equipment;
- b) Coordinate with the procurement of costumes, props, food and other equipment for the Winter Guard season;
- c) Help guard members with personal preparation, uniforms, etc. prior to competitions;
- d) Assist in the preparation and implementation of tours, camps, and other extended activities of the color guard ensemble;
- e) Coordinate special fundraising activities specifically for the color guard ensemble, if needed, with the support and guidance of the Fundraising Director;
- f) Relay pertinent information to color guard ensemble parents;
- g) Act as an ex-officio and non-voting member to the Executive Board and the Ayala BAC.

Section 15 - Orchestra Ensemble Representative

The Orchestra Ensemble Representative shall have the following duties:

- a) Organize a support committee responsible to provide preparation and continuing support for all orchestra ensemble activities;
- b) Assist in the preparation and implementation of tours, festivals, and other extended activities of the orchestra ensemble;
- c) Coordinate special fundraising activities specifically for the orchestra ensemble, if needed, with the support and guidance of the Fundraising Director;
- d) Relay pertinent information to orchestra ensemble parents;
- e) Act as an ex-officio and non-voting member to the Executive Board and the Ayala BAC.

Section 16 - School Band Director(s)

The School Band Director(s) shall have the following duties:

- a) Be responsible for the health, care, and well-being of all students;
- b) Administer and document any disciplinary action of any student;
- c) Maintain responsibility for the actions of all contracted professionals while acting on behalf of or representing the Ayala BAC. Coordinate the fingerprinting for all paid instructional staff;
- d) Act as liaison between the organization and the CVUSD and/or school administration;
- e) Act as an ex-officio and non-voting member to the Executive Board and the Ayala BAC;
- f) Ensure that the Ayala BAC Booster activities are conducted in accordance with the Chino Valley Unified School District policies and procedures.

Article VIII - FINANCES

Section 1 - Funds

The BOOSTERS shall utilize funds collected to cover the costs of operation of the Ayala BAC. The BOOSTERS funds shall be obtained from the following sources:

- Student Monetary Contributions;
- Donations;
- Proceeds from approved fundraising activities;
- Sponsorships.

Section 2 - Budget

The annual budget of the BOOSTERS shall be approved by a majority vote of attending Associate membership at the Budget Meeting, as outlined in Article IV, Section 3.

Once the annual budget has been approved by the Associate membership, allocation of Funds for non-budgeted items shall be handled according to the following terms and conditions:

- a) Non-budgeted items that become necessary for purchase during the course of the budget year and exceed \$500.00 shall require vote approval of the Associate membership during a general meeting.
- b) If a non-budgeted emergency arises and funding up to \$500.00 is immediately necessary, a special meeting of the Executive Board shall be convened to vote on the non-budgeted item. If such an emergency condition results in the Executive Board allocating funds outside the approved budget, the BOOSTERS shall be advised of the situation at the next general meeting of the BOOSTERS.

- c) In all cases, the allocation of funds to a non-budgeted item shall not be made when funds and/or unallocated reserves are not available to cover projected expenses of the BOOSTERS.

Section 3 - Salary Guidelines for Staff

- a) All salaries for hired instructional staff will be held confidentially with the Executive Board.
- b) All salaries for staff must be an agreement between the Executive Board and Band Director(s) with the Executive Board having final approval and included in the annual budget.
- c) All salary agreements must have signed contracts between staff and the Ayala BAC.
- d) The President, in conjunction with the Band Director(s) are responsible for ensuring contract is signed and on file. Contract must have the signatures of the President, Band Director(s), and staff member.

Section 4 - Fiscal Year

The BOOSTERS fiscal year is from July 1 to June 30, and is consistent with the CVUSD fiscal year.

Section 5 - Funds Management

- a) All bank accounts will be maintained at institutions insured by the FDIC or similar entity.
- b) All funds will be deposited in the organization's bank account.
- c) Disbursements will be made by check signed by two authorized signees.
- d) All bills and expenses will be paid in a timely manner.

Article IX - GOVERNMENT COMPLIANCE

Upon dissolution of the organization, after paying or adequately providing for the debts and obligations of the organization, the remaining assets shall be distributed to a nonprofit fund, foundation, or corporation which is organized and operated exclusively for charitable, educational, and/or scientific purposes, and which has established its tax exempt status under section 501(c)(3) of the Internal Revenue Code.

No part of the net earnings of this organization shall ever inure to or for the benefit of or be distributable to its members, trustee, officers or other private persons, except that the association shall be empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the exempt purposes for which it was formed.

Notwithstanding any other provisions of these articles, the organization shall not carry on any other activities not permitted to be carried on by an organization exempt from Federal Income Tax under section 501(c)(3) of the Internal Revenue Code.

The rules contained in the current edition of Roberts Rules of Order shall be used as guidelines to govern this organization in all cases in which they are applicable and in which they are not in conflict with these bylaws.

Article X - AMENDMENTS TO BYLAWS

Amendments to the Bylaws must be presented in writing/digital copy to the Associate membership two (2) weeks prior to being voted on by the Associate membership at a general meeting. Any changes in the Bylaws must have the approval of two-thirds (2/3) of the Associate membership in attendance at the general meeting in order to become effective. In the event of unexpected circumstances (pandemic, natural disasters, school closures, etc.), the timelines may change or be modified with as much notice as possible to the Associate membership.